

DONNINGTON AND MUXTON PARISH COUNCIL

Minutes of the Council Meeting held at Turreff Hall, Donnington on 8th January 2018

Present: Councillors: M Edwards (Chairman), Mrs E A Clare, Mrs L Dugmore, Mrs R Gregory, D Hayward, J Lavery, P Loughlin, V Rainsford and J Thompson.

Also Present: R Morgan (Parish Clerk).

18/01/156 Apologies: Councillors N Dugmore, Mrs L Edwards, A Lawrence and C Mason.
Resolved – that the apologies are accepted.

18/01/157 Declaration of Interest: As per Register. Also Councillors Mrs E A Clare – Item 18/01/170 and Mrs R Gregory and J Lavery – Item 18/01/166.

18/01/158 Public Session: There were no members of the public present.

18/01/159 Minutes

To confirm the following Minutes of the Council:

- a. Council Meeting held on 13th December 2017.
Resolved - that they are confirmed and signed as a true record.
- b. Planning Committee held on 18th December 2017.
Resolved - that they are confirmed and signed as a true record.

18/01/160 Matters Arising from Minutes

Councillors received an update with regard to the progress of this Council being ready for the new General Data Protection Regulations 2018. The Clerk informed those present that he had met with the Data Protection Officer (DPO) from Telford & Wrekin Council and further meetings will be held to ensure that this Council will be ready for when the new regulations come into force.

18/01/161 Expenditure Transactions

Each Councillor received a copy of the Expenditure Transactions for November 2017.

Resolved – that the expenditure transactions for November 2017 are ratified and accepted as a true record.

18/01/162 Income Received

Each Councillor received a copy of the Income Report for November 2017.

Resolved – that the Income Report for November 2017 is ratified and accepted as a true record.

18/01/163 Financial Budget Comparisons

Each Councillor received a copy of the financial budget comparisons as at 30th November 2017.

Resolved – that they be confirmed and signed as a true record.

18/01/164 Bank Reconciliation

Each Councillor received a copy of the bank reconciliation as at 30th November 2017.

Resolved – that the bank reconciliation as at 30th November 2017 is accepted as a true record.

18/01/165 Flooding Alleviation Scheme, Donnington

Each Councillor received a copy of the letter sent out by Severn Trent Water to local residents which explained the forthcoming upgrade to part of the sewerage network in the area as part of the flood alleviation scheme. The letter also informed residents of a drop in session to be held at The Silver Threads Hall, next to Lawndale, Wellington Road, Donnington on Tuesday 30th January 2018 between 4pm and 6.30pm. This will enable residents to see the plans and comment on them. The Clerk was asked to advertise the drop in session on this Council's Facebook page. Councillors stated that they would also attend the session if possible.

18/01/166 Annual grant to Donnington Community Hub

Councillors considered a request to assist Donnington Community Hub (DCH) by awarding it an annual grant. Councillor Mrs R Gregory provided Councillors with a projected annual income/expenditure sheet for DCH which was then passed around and discussed.

Resolved – to award the Donnington Community Hub a grant of £2,000 to assist with the running of DCH for this financial year. However, it would need to apply for a grant again next year but also provide a recent bank statement and set of accounts as per the grant application conditions required by this Council.

18/01/167 Budgets 2018/2019

Each Councillor received a copy of the recommended budgets for 2018/2019 as discussed by the nominated working group following its meeting on 18th December 2017.

Resolved – that the budgets are accepted and that the precept for 2018/2019 is set at £168,534. This represents a 0% increase to the Council Tax Band "D" equivalent for this Parish Council on which the precept is based. The Council will offset any overspend by use of reserves.

18/01/168 Roller Barriers

Councillors were asked to consider purchasing roller barriers to prevent access to the flat roof and ultimately the solar panels. The Clerk explained that anyone tampering with the panels or wiring could be electrocuted. Councillors discussed the quotes received.

Resolved – to purchase roller barriers from Vandgard Anti Climb Guards Ltd at a cost of £1,305 and obtain quotes to fit them. The Clerk was also asked to enquire about purchasing safety signs regarding the dangers of the electricity and voltage generated by the solar panels.

18/01/169 Purchase of Fir Trees

Councillors were asked to consider purchasing fir trees to be planted at a location near The Parade, Donnington and at a site to be agreed in Muxton. Due to the price obtained from Telford & Wrekin Council the Clerk was asked to investigate alternative options and suppliers.

Private Session

Resolved – that by the Public Bodies (Admission to Meetings) Act 1960 S1(2) and under Section 100(A) of the Local Government Act 1972, the public and press be excluded for the remainder of the meeting for the following items of business on the grounds they involve the likely disclosure of exempt information as defined in the Acts.

Councillor Mrs E A Clare took no part in discussions.

18/01/170 Staffing

The Clerk informed Councillors that the caretaker would soon be off work for some time and that cover would be required to open, close and clean the Hall and library.

Resolved – that the Clerk employs someone as cover for the caretaker as a matter of urgency.

18/01/171 Agenda Items for the Next Council Meeting

Councillors requested that the following items be included for discussion on the agenda of the next Council meeting:

Music Festival to celebrate Telford@50

Christmas Festival 2018 to include decorating the Clocktower on the roundabout.

Highway issues where Dominic Proud is invited to discuss matters with Council and to include prices/designs for Speed Indicator Display Signs (SIDS)

Flooding Alleviation Scheme

St Matthew's Road flats and Reviive and invite a representative from the Wrekin Housing Trust to explain what is happening to both and timescales involved.

Report from the Bus Users Group

18/01/172 Date of next meeting

The Chairman informed Councillors that the next Council Meeting will be held on Wednesday 14th February 2018 at St John's Church, Muxton commencing at 7pm.

The meeting closed at 1955hrs.

Signed:

Date: