

DONNINGTON AND MUXTON PARISH COUNCIL

Minutes of the Council Meeting held at St John's Church, Muxton on 14th February 2018

Present: Councillors: Mrs L Dugmore, N Dugmore, Mrs R Gregory, J Lavery, A Lawrence, P Loughlin, C Mason, V Rainsford and J Thompson.

Also Present: R Morgan (Parish Clerk), Dominic Proud (Service Delivery Manager - Transport & Highways Development, Telford & Wrekin Council) and K Buttress.

Election of Chairman: As neither the Chairman nor Vice-Chairman were present at the start of the meeting it was proposed by Councillor N Dugmore, seconded by Councillor C Mason that Councillor J Lavery is Chairman for the meeting. No other nominations were received.

Resolved – that Councillor J Lavery is elected as Chairman for the meeting.

18/02/173 Apologies: Councillors Mrs E A Clare, Mrs L Edwards, M Edwards and D Hayward.

Resolved – that the apologies are accepted.

18/02/174 Declaration of Interest: As per Register.

18/02/175 Public Session

Mr K Buttress stated that he had come to the meeting for three items:

1. To listen to what Mr Proud had to say regarding the updates on the highway issues.
2. To discuss and raise concerns regarding the advertising of the Neighbourhood Plan Surveys and consultation meetings whereupon the Chairman informed Mr Buttress that the surveys and public consultation meetings had been announced on BBC Radio Shropshire, published in the Shropshire Star, the Parish Council's Facebook page and website. Notices had also been displayed on the Parish Council notice boards, Donnington and Muxton Community Library, Donnington Community Hub, St John's Church and Turreff Hall. The surveys were currently in the process of being delivered two to every house in the parish. The Clerk informed Mr Buttress that he would follow up complaints that some houses had received more than two and some had not received any.
3. To inform Councillors that he had found the recent drop-in session held by Severn Trent Water (STW) at The Silver Threads Club very informative. Through this he had discovered that there are a lot of flooding problems in Donnington and that work to resolve them should have started in November 2017. When asked if STW had consulted with Arriva regarding the proposed road works and bus route diversions they appeared not to know who Arriva is. Mr Proud stated that three months' notice had to be given to the Borough Council for road closures and bus diversions so he would check if STW had submitted traffic management plans.

The Chairman thanked Mr Buttress for his comments.

Resolved – that as Councillor A Lawrence, the Vice-Chairman of the Council, had now arrived that he takes over as Chairman of this meeting.

18/02/176 Highway Issues

The Chairman welcomed Mr Proud to the meeting who provided updates regarding the following highway issues:

- 20MPH limit on Estate Roads especially by the schools – Mr Proud informed those present that the Parish Council should decide which roads it wants him to investigate installing this speed limit along. He would then check if the speed limit would be feasible and if vehicles speed is too high. If the latter then he would monitor the speed and install alternative traffic calming measures. Councillor C Mason stated that the Parish Council had already requested that all Estate roads have the 20mph speed limit installed so why had nothing yet been done. Mr Proud informed Council that it was not as simple as putting up speed limit signs as there are a number of criteria that have to be met regarding allocation of speed limits on roads. To prevent continually going round in circles with this issue the Parish Council would provide Mr Proud with a list of roads on which he could start collecting the data required. Mr Proud would then inform the Council of his findings.
- Update on traffic calming Wellington Road, Muxton – as a result of the recent consultation carried out it had been agreed not to install chicanes due to the number of driveway entrances or speed bumps due to the number of objections from local residents. The width of the road does not allow for the removal of the centre white line and installation of cycle lanes. Therefore it had been decided to place a weight restriction along Wellington Road to prevent Heavy Goods Vehicles using this route and to place a 40MPH buffer zone before the 30MPH zone. Roundel speed signs will also be painted along the road.
- Double yellow lines/pedestrian crossing St Matthew’s Road, Donnington – these will be installed over the next 12 months. They are currently on the “to do” list and traffic regulation orders have to be completed. The pedestrian crossing is on the programme of works but this would be dependent on funding. Councillor C Mason stated that the crossing was supposed to have been installed when highway improvements outside St Matthew’s Church had been carried out using the Community Infrastructure Levy (s106) from the new developments on St Matthew’s Road. The Clerk was asked to locate the information regarding this and send it to Mr Proud. There is also the possibility of requesting s106 money from the Wrekin Housing Trust development at the flats on St Matthew’s Road to pay for a crossing.
- Gateway signs – Councillors were asked to consider which of the gateway signs they wished to have installed and what they wish to be written on them.
- Speed Indicator Display Signs (SIDS) – With a recommendation to go to the manufacturer directly the Clerk was asked to obtain prices of the various SIDS available and report back to Council. In the meantime Councillors will consider where they are to be installed. The Clerk was asked to send a reminder to the four designated Councillors (one for each Ward) to meet to discuss locations. This is also to be included as an item for the next Council meeting in March 2018.

- Update on “Quiet Lane”, Muxton Lane – Mr Proud stated that the data had been collected and it was now added to the capital programme of works. The cost of creating a “quiet lane” is estimated at around £10,000. This includes the cost of signs, bollards, and legal orders. Mr Proud stated he would get a better indication of costs from the Little Wenlock “Quiet Lane” scheme. Councillor P Loughlin stated that designating Muxton Lane as a “quiet lane” would help prevent speculative planning development and provide more protection from construction traffic.
- Issues at Donnington Wood Junior School – the Clerk informed those present that Mr Fox had asked him to raise the issues outside the school at the meeting and the response received from Mrs G Williams (Telford & Wrekin Council) after their meeting. Mr Proud stated he would discuss the issues with Mrs Williams to see what can be done.

Other issues were then raised regarding:

- The current speed enforcement along Donnington Wood Way,
- Community Infrastructure Levy (s106) money available from Morris Homes development in Muxton would be used to install traffic calming central bollards along Marshbrook Way. Chicanes could also be considered.
- Deterioration of the speed humps outside Muxton Primary School
- A request for double yellow lines opposite Lytham Green and bollards on grassed areas to prevent parents irresponsibly parking during drop off and pick up at the school.
- Concerns were raised regarding how dangerous the roundabout half way up Red Hill is.

Mr Proud stated that due to funding restrictions issues had to be prioritised so it may not be possible to address the above immediately but will investigate the issues at the Red Hill roundabout.

18/02/177 Minutes

To receive and approve the following Minutes of the Council and its Committees:

- a. Planning Committee Meeting held on 8th January 2018
Resolved – that the minutes be approved and signed by the Chairman as a true and accurate record.
- b. Council Meeting held on 8th January 2018
Resolved – that the minutes be approved and signed by the Chairman as a true and accurate record.
- c. Staff and Personnel Committee Meeting held on 22nd January 2018
Resolved – that the minutes be approved and signed by the Chairman as a true and accurate record.
- d. Planning Committee held on 22nd January 2018
Resolved – that the minutes be approved and signed by the Chairman as a true and accurate record.

18/02/178 Matters Arising from Minutes

Councillors received an update regarding the caretaker.

18/02/179 Expenditure Transactions

Each Councillor received a copy of the Expenditure Transactions for:

- a. December 2017
Resolved – that the expenditure transactions for December 2017 are ratified and accepted as a true record.
- b. January 2018
Resolved – that the expenditure transactions for January 2018 are ratified and accepted as a true record.

18/02/180 Income Received

Each Councillor received a copy of the Income Report for:

- a. December 2017
Resolved – that the Income Report for December 2017 is ratified and accepted as a true record.
- b. January 2018
Resolved – that the Income Report for January 2018 is ratified and accepted as a true record.

18/02/181 Financial Budget Comparisons

Each Councillor received a copy of the financial budget comparisons as at 31st January 2018.

Resolved – that they be confirmed and signed as a true record.

18/02/182 Bank Reconciliation

Each Councillor received a copy of the bank reconciliation as at 31st January 2018.

Resolved – that the bank reconciliation as at 31st January 2018 is accepted as a true record.

18/02/183 Flooding Alleviation Scheme, Donnington

Councillors discussed the information provided at the recent drop in session by Severn Trent Water regarding the proposed flooding alleviation scheme. Councillors were disappointed that the work required would not be happening until later this year.

18/02/184 Bus Users Group

Councillors received a report from Councillor V Rainsford regarding the last Bus Users Group meeting. He informed those present that at the meeting it was announced that Mr R Chevreux (Arriva Midlands Area Managing Director West) had recently sadly passed away. Councillors were also informed that the new Telford Town Centre Bus Station was not yet weatherproofed but work was ongoing, the old bus station will close shortly and that there will be no changes to the 5 and 5A route due to commercial viability. The renewal of the bus contract is due in approximately 18 months.

18/02/185 Christmas Festival 2018

Councillors considered decorating the clock tower on Clocktower Roundabout, Donnington during the Christmas period and considered purchasing an Abies Koreana tree for The Parade, Donnington and possibly for Muxton at a location to be agreed.

Resolved – to decorate the clock tower at Christmas and to purchase two trees, one to be planted near to The Parade, Donnington and one at a location to be agreed in Muxton. The Clerk was asked to inform Councillors of where the proposed locations of these trees would be.

18/02/186 Telford@50

Councillors discussed organising a Music Festival on Broadoaks Field, Donnington during a summer month in 2018 to celebrate Telford@50. The Clerk informed Council that he had been contacted by Music For The People who would organise the event. Councillors requested that they be notified of the date of the next meeting of the organisers so that they could attend.

18/02/187 Lilleshall Relief in Need

Councillors were asked to consider re-electing Councillor Mrs R Gregory as this Council's representative on Lilleshall Relief in Need's Committee.

Resolved – that Councillor Mrs R Gregory is re-elected as this Council's representative on Lilleshall Relief in Need's Committee.

18/02/188 Stoma Friendly Toilets

A request to make this Council's toilets Stoma Friendly was considered by Councillors.

Resolved – that the Clerk is given a budget of £200 to ensure that this Council's toilets Stoma Friendly. If the cost is to exceed this then the Clerk is to return this item to Council for further consideration.

18/02/189 Shrewsbury and Newport Canal Trust

The Chairman informed Councillors that the S&N News Spring 2018 edition has been received at the Parish Council office as well as a thank you letter from the **Donnington Community Hub** for the grant awarded to it.

18/02/190 Agenda Items for the Next Council Meeting

Councillors requested that the following items be included for discussion on the agenda of the next Council meeting:

Highway Issues – to receive a progress report

Proposed bus route changes to allow Severn Trent Water to carry out the flooding alleviation scheme.

Neighbourhood Plan – to receive an update on its progress.

18/02/191 Date of next meeting

The Chairman informed Councillors that the next Council Meeting will be held on Monday 12th March 2018 at Turreff Hall, Donnington, commencing at 7pm. Also, the next Neighbourhood Plan Community Consultation Meetings will take place at Donnington Community Hub on Tuesday 20th February 2018 and St John's Church, Muxton on Wednesday 21st February 2018. Both meetings will commence at 7pm.

The meeting closed at 2040hrs.

Signed:

Date: