



# Donnington and Muxton Parish Council

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To All Members of this Parish Council

5<sup>th</sup> March 2018

Dear Councillor,

You are summonsed to attend a meeting of the  
**Full Council on Monday 9<sup>th</sup> April 2018 at 7pm**  
**At The Donnington Community Hub**

## AGENDA

### **18/04/206 Apologies**

To accept the apologies of those unable to attend.

### **18/04/207 Declaration of Interest**

To declare a personal or pecuniary interest in any item on the agenda.

### **18/04/208 Public Session**

There will be 15 minutes allowed for questions to the Chair from Members of the Public.

### **18/04/209 Introduction of Youth Councillor**

To introduce Miss Antonia (Toni) Hassell the recently elected Youth Councillor for Donnington and Muxton Youth Council.

### **18/04/210 Grant Applications**

To consider the grant applications received by this Parish Council.

### **18/04/211 Minutes**

To confirm the following Minutes of the Council:

- a. Planning Committee Meeting held on 12<sup>th</sup> March 2018
- b. Council Meeting held on 12<sup>th</sup> March 2018
- c. Planning Committee held on 26<sup>th</sup> March 2018

### **18/04/212 Matters Arising from Minutes**

To enable Councillors to receive updated information of actions contained in the Minutes thereof.

### **18/04/213 Expenditure Transactions**

To receive and accept the Expenditure Transactions for February 2018.

### **18/04/214 Income Received**

To receive an income report as for February 2018.

### **18/04/215 Financial Budget Comparisons**

To receive the financial budget comparisons as at 28<sup>th</sup> February 2018.

### **18/04/216 Bank Reconciliation**

To receive the Bank Reconciliation as at 28<sup>th</sup> February 2018.

**18/04/217 Neighbourhood Plan**

To receive an interim report on the progress of the Neighbourhood Plan.

**18/04/218 General Data Protection Regulations 2018 (GDPR)**

As a result of the draft GDPR Readiness Data Audit Report for this Parish Council, Councillors are requested to accept and adopt the following policies:

- a. CCTV Policy
- b. Data Protection Policy
- c. Information Rights Policy
- d. Records Management Policy
- e. Information Security Policy
- f. Information Security Breach Procedure
- g. Privacy Policy
- h. Social Media Policy

**18/04/219 End of World War 1**

To discuss commemorating the end of World War 1 which occurred 100 years ago.

**18/04/220 Christmas Festival 2018**

To consider setting up a working group to organise the Christmas Festival for 2018.

**18/04/221 Telford@50**

To discuss assisting Music For The People in the organisation of a music festival to celebrate Telford@50

**18/04/222 Bollards**

To consider installing bollards on streets near to Muxton Primary School to prevent cars parking on the pavements during school pick up time.

**18/04/223 Spotlights for Clocktower Roundabout**

To discuss the quote received to replace the existing floodlights with spotlights to light up the Clocktower at night.

**18/04/224 Correspondence**

To receive a "thank you" letter from St Matthew's Church for the grant recently awarded to it by this Council.

**18/04/225 Agenda Items for the Next Council Meeting**

To ask Councillors if they have any items for discussion which they wish to have placed on the agenda for the next Council meeting.

**18/04/226 Date of next meeting**

To inform Councillors that the Council's next meetings will be the Annual Public Meeting which will be held on Monday 14<sup>th</sup> May 2018 at Turreff Hall, Donnington commencing at 7pm. This will be followed immediately by the Annual Council Meeting.

Yours faithfully,

Ralph L Morgan  
Clerk to the Parish Council