

DONNINGTON AND MUXTON PARISH COUNCIL

Minutes of the Council Meeting held at Donnington Community Hub, Donnington on 9th April 2018

Present: Councillors: A Lawrence (Vice-Chairman), Mrs L Dugmore, Mrs L Edwards, Mrs R Gregory, D Hayward, J Lavery, C Mason, V Rainsford and J Thompson.

Also Present: R Morgan (Parish Clerk), D Hassell, Miss A Hassell (Youth Councillor), J Ironmonger (Telford Crisis Support), J Ewings, B Ewings, H Evans, K Buttress, G Maiden, H Cooper, D Johnson, S Pitt, Nathan (Music for the People), M Phoenix.

18/04/206 Apologies: Councillors Mrs E A Clare, N Dugmore, M Edwards and P Loughlin.
Resolved – that the apologies are accepted.

18/04/207 Declaration of Interest: As per Register.

18/04/208 Public Session

Mr D Johnson raised concerns that unlicensed merchants were collecting scrap in their vans in the area then fly-tipping it after they had removed the gas canisters from fridges, for example. A suggestion was made that the Borough Council enforce a rule that scrap merchants can only collect scrap twice a week. Fly-tipping was also reported in the Donnington Wood area. It was also stated that Housing Associations were not taking responsibility for removing large items of household goods/rubbish from their own properties.

Councillor J Lavery informed those present that the scrap merchants vehicles should display a license and if not, people should report it to the Police by ‘phoning 101. If the Police take no action, then the Parish Council will ask them to explain why. The Clerk was asked to put this information on its Social media.

Mr S Pitt informed those present that the bins were overflowing with rubbish in Donnington. There are an unacceptable number of pot holes at the moment and dog fouling is getting worse. Councillors requested that Mr Pitt reports these issues to Telford & Wrekin Council via its MyTelford App accompanied with photos.

It was also reported that bins in Muxton, especially by Muxton Marsh, were overflowing with rubbish and some of the bins bottoms had fallen out. Again, dog fouling was reported as getting worse.

Concerns were raised regarding speeding in Muxton especially along Marshbrook Way. The Chairman informed those present that the Parish Council had purchased two Speed Indicator Display Signs (SIDS) for distribution around the parish and that Telford & Wrekin Council were in consultation with Morris Homes to install traffic calming measures along Marshbrook Way.

The Clerk was asked to invite a representative from Bromford Housing Association and/or the Wrekin Housing Trust to its next Council meeting.

Mr K Buttress requested that bus stop road markings are installed by the bus stop outside 68 Wellington Road, Muxton. He also reported that there was a large amount of litter at the bottom of the hedge which runs along Broadoaks Field adjacent to the A518 and that the five bins on Broadoaks Field were also overflowing with rubbish.

18/04/209 Introduction of Youth Councillor

Councillors were introduced to Miss Antonia (Toni) Hassell, the recently elected Youth Councillor for Donnington and Muxton Youth Council. Councillor Mrs L Dugmore congratulated her on her election success. Miss Hassell and the Clerk explained what the Youth Council was currently doing and that more young people were required to attend these meetings to have their say on the future of their area. Those present were informed that the next meeting of the Youth Council would be held at The Donnington Community Hub on Thursday 25th April 2018 at 5pm.

Resolved – that item 18/04/221 be discussed next.

18/04/221 Telford@50

The Chairman invited Nathan to talk about what Music for the People could provide in the way of a music festival to celebrate Telford@50 on Broadoaks Field and what support they required from the Parish Council. Nathan provided a brief background to events that they had already organised and grants successfully bid for to run these events.

It was proposed to have two stages with dancing on one and students from Telford College of Arts and Technology (TCAT) performing on the other. The students would also run and manage stages themselves. Music for the People requested that the Parish Council supports its application for more money for a Community Event to purchase staging and a marquee.

Resolved – that the grant obtained by this Council to hold an event to celebrate Telford@50 is made available providing Music for the People generate more money for this event. Councillor Mrs L Dugmore abstained from voting. The Parish Council agreed to support Music for the People’s grant application to raise more money for Community Events.

18/04/210 Grant Applications

Mr Ironmonger provided a brief background to Telford Crisis Support organisation and what the grant would be used for.

Resolved – that under the General Power of Competence grants were awarded to the following:

	£
Telford Samaritans	200.00
Telford Crisis Support	500.00
Total	700.00

18/04/211 Minutes

To confirm the following Minutes of the Council:

- a. Planning Committee Meeting held on 12th March 2018

Resolved – that the minutes be approved and signed by the Chairman as a true and accurate record.

- b. Council Meeting held on 12th March 2018
Resolved – that the minutes be approved and signed by the Chairman as a true and accurate record.
- c. Planning Committee held on 26th March 2018
Resolved – that the minutes be approved and signed by the Chairman as a true and accurate record.

18/04/212 Matters Arising from Minutes

The Clerk, when asked, informed Councillors that the trees and shrubs had been trimmed at Winifred's Drive War Memorial, provided an update on the progress of the Neighbourhood Plan and that he was still waiting for a list of locations to put a request in for more bins in Muxton.

18/04/213 Expenditure Transactions

Each Councillor received a copy of the Expenditure Transactions for February 2018.

Resolved – that the expenditure transactions for February 2018 are ratified and accepted as a true record.

18/04/214 Income Received

Each Councillor received a copy of the income report as for February 2018.

Resolved – that the Income Report for February 2018 is ratified and accepted as a true record.

18/04/215 Financial Budget Comparisons

Each Councillor received a copy of the financial budget comparisons as at 28th February 2018.

Resolved – that they be confirmed and signed as a true record.

18/04/216 Bank Reconciliation

Each Councillor received a copy of the bank reconciliation as at 28th February 2018.

Resolved – that the bank reconciliation as at 28th February 2018 is accepted as a true record.

18/04/217 Neighbourhood Plan

Each Councillor received a copy of the interim report on the progress of the Neighbourhood Plan. The Clerk informed those present that the data from the electronic survey submissions had been collated and that collating the data from paper copies of the surveys submitted was still ongoing.

18/04/218 General Data Protection Regulations 2018 (GDPR)

As a result of the draft GDPR Readiness Data Audit Report for this Parish Council, Councillors were requested to accept and adopt the following policies:

- a. CCTV Policy
- b. Data Protection Policy
- c. Information Rights Policy
- d. Records Management Policy
- e. Information Security Policy
- f. Information Security Breach Procedure
- g. Privacy Policy

h. Social Media Policy

Resolved – to accept and adopt the above policies in order to be GDPR 2018 compliant. The Clerk was asked to check whether the wording in the CCTV Policy should be “incident” and not “offence”

18/04/219 End of World War 1

Councillors discussed various ways in which to commemorate the end of World War 1 which occurred 100 years ago. Councillor Mrs L Dugmore requested that a bench is purchased for Muxton and Councillor J Lavery suggested that a Civic Service is held to re-dedicate the Memorial Gates at Donnington Recreation Ground. It was also suggested that schools be contacted to see if they would be willing to make poppies for the gates.

18/04/220 Christmas Festival 2018

Councillors agreed to set up a working group to organise the Christmas Festival for 2018. Members of the group will be Councillors Mrs L Dugmore, R Gregory, P Loughlin and J Thompson.

18/04/222 Bollards

Councillors considered a request to purchase and install bollards on streets near to Muxton Primary School to prevent cars parking on the pavements and grass verges during school pick up time. The Clerk was asked to liaise with Councillor N Dugmore to ascertain how much they would cost and what type of bollard would be required and then place this as an item on the agenda for the next Council meeting. The Clerk was also asked to write to Telford & Wrekin Council to investigate if it would be willing to pay for the bollards or part fund with the Parish Council.

18/04/223 Spotlights for Clocktower Roundabout

Councillors discussed the quote received to replace the existing floodlights with spotlights to light up the Clocktower at night.

Resolved – that the Clerk obtains more quotes for this work and investigate what funds were available to pay for them.

18/04/224 Correspondence

Each Councillor received a copy of the “thank you” letter from St Matthew’s Church for the grant recently awarded to it by this Council.

18/04/225 Agenda Items for the Next Council Meeting

Councillors requested that the following items be included for discussion on the agenda of the next Council meeting:

Bollards and other preventative measures to prevent vehicles parking on pavements and grass verges outside all schools within the parish.

Telford@50 – to receive an update on how much money Music for the People have raised.

End of World War 1 commemoration

Christmas Festival 2018.

18/04/226 Date of next meeting

The Chairman informed Councillors that the Council's next meetings will be the Annual Public Meeting which will be held on Monday 14th May 2018 at Turreff Hall, Donnington commencing at 7pm. This will be followed immediately by the Annual Council Meeting.

The meeting closed at 2020hrs.

Signed:

Date: