

DONNINGTON AND MUXTON PARISH COUNCIL

Minutes of the Council Meeting held at Turreff Hall, Donnington on 10th September 2018

Present: Councillors: M Edwards (Chairman), Mrs E A Clare, Mrs L Dugmore, Mrs L Edwards, Mrs R Gregory, D Hayward, J Lavery, A Lawrence, P Loughlin, C Mason, V Rainsford and J Thompson.

Also Present: R Morgan (Parish Clerk), Mr David Hanley (Telford & Wrekin Council Service Delivery Manager - Environment & Neighbourhood Services) and G Cartlidge (Residents Association Breton Park).

18/09/64 Apologies: Councillor N Dugmore.

Resolved – that the apology is accepted.

18/09/65 Declaration of Interest: As per Register. Also, Councillor V Rainsford – Item 18/09/68(7) and Councillors C Mason and J Thompson – Item 18/09/68(8).

18/09/66 Public Session: There were no questions or comments to the Chairman.

18/09/67 Parish Environmental Team

The Chairman welcomed Mr D Hanley who gave a presentation on the future of environmental service provision and the effect Telford & Wrekin Council's new environment contract, commencing in April 2019, will have on PETs. Mr Hanley explained the Zone systems that will be implemented regarding litter picking, time limited responses to complaints of litter as well as the provision of gritting, recyclable services and road sweeping. Parish and Town Councils will receive more information as to how these services are being carried out in each of their areas due to the new tracking technology available to the new contractor. The new contractor will be monitored by a performance management board at Telford & Wrekin Council which has the option of imposing financial penalties should work not be carried out in accordance with the Service Level Agreement between the Borough Council and the contractor. Parish and Town Councils will have the opportunity to engage with the successful contractor around November 2018 to explore options and delivery models more suited for each individual area. Responding to questions from Councillors Mr Hanley informed those present that; the contract will be for 10 years; Veolia will be responsible for recyclable and waste services; weekly, monthly and six-monthly performance reports provided by the contractor will be monitored by the performance management board; and Telford & Wrekin Council will work with the Street Champions on the collection of litter collected.

The Chairman thanked Mr Hanley for his time and presentation.

18/09/68 Grant Application

Councillors discussed the grant applications received.

Resolved – that under the General Power of Competence grants were awarded to the following:

	£	
7. Lawndale, Millward Close, Barclay Court Comfort Fund		200.00
8. Residents Association Breton Park		200.00
	Total	400.00

18/09/69 Minutes: To confirm the following Minutes of the Council:

- a. Council meeting held on 9th July 2018.
Resolved – that the minutes be approved and signed by the Chairman as a true and accurate record.
- b. Planning Committee meeting held on 3rd September 2018.
Resolved – that the minutes be approved and signed by the Chairman as a true and accurate record.

18/09/70 Matters Arising from Minutes: There were no matters arising.

18/09/71 Expenditure Transactions

Each Councillor received a copy of the Expenditure Transactions for July 2018.

Resolved – that the expenditure transactions for July 2018 are ratified and accepted as a true record.

18/09/72 Income Received

Each Councillor received a copy of the income report as for July 2018.

Resolved – that the Income Report for July 2018 is ratified and accepted as a true record.

18/09/73 Bank Reconciliation

Each Councillor received a copy of the bank reconciliation as at 31st July 2018.

Resolved – that the bank reconciliation as at 31st July 2018 is accepted as a true record.

18/09/74 Financial Budget Comparisons

Each Councillor received a copy of the financial budget comparisons as at 31st July 2018.

Resolved – that they be confirmed and signed as a true record.

18/09/75 Financial Regulations

Councillors were asked to adopt the Financial Regulations as amended in line with the decisions made at the Council meeting held on 18th June 2018.

Resolved – that the amended Financial Regulations are adopted and deemed to be adequate for this Parish Council.

18/09/76 Clerk's Report

Councillors received updates on the following:

Bins, Muxton

The Clerk informed Councillors that Telford & Wrekin Council (T&Wr) is not looking to put any more in but can relocate bins from other areas if required as there is a cost implication of emptying any additional bins. With regard to the Brands Meadow bin it's not council land or a Council facility so T&Wr would not be looking to site or empty a bin in this location. The Borough Council has asked Telford and Wrekin Services (TWS) to provide a quote to put a bin on Parish land and for the Parish to pay for emptying it.

T&Wr will investigate the car park bin [adjacent to Wellington Road, Muxton shops] but again would look at re-siting one from another location.

Councillors requested that the Clerk gets an update from Kay Grice regarding the request for extra bins in Muxton and the cost for installing a bin at Brands Meadow and ongoing emptying costs.

Speed Indicator Display Signs

Permission has been granted by Prysman to locate four sets of brackets along Marshbrook Way for the SIDS. The Clerk was waiting on the locations/street light number of the other five which includes:

Station Road, The Humbers

Oakengates Road, Donnington

Baldwin Webb Avenue, Donnington

Wellington Road, Muxton near Entry Bank

Donnington Wood Way by junction with Marshbrook Way, Muxton

Councillor P Loughlin has asked for a price for Prysman to move the SIDS on a monthly basis. Cost for this is £47 per hour. The batteries will be charged at and collected from the Parish Office.

Morelock will charge £135 per unit (4/6 units depending on the number of Parish/Town Councils that are interested) to move them but will charge the batteries themselves and download all the data from them.

Councillors requested that the Clerk arranges professional assistance to decide the best locations for SIDS to be installed on the aforementioned roads and ask if Prysman will amend their quote to read £47 per unit.

Bridge, Entry Bank, Wellington Road, Muxton

T&Wr have stated that it has inspected the structure since the Clock Tower works were completed and have recorded some flattening of the barrel. It is difficult to determine exactly what this is attributed to, but this is on the radar and T&Wr will be carrying out a more detailed review on the next inspection. General inspections of the structure are carried out every 2 years (latest March 2017). There are no records of any assessments being carried out on this structure.

Gateway Signs

T&Wr has been struggling to temporarily fill an officers post who is on maternity leave and a few other absences in the Highways Department so this hasn't progressed as T&Wr would have liked. However, it will now look to pick this up again and a member of the team should be in contact with the designs for discussion.

Councillors requested that the Clerk continues to chase this matter up with the Borough Council.

Quiet Lane, Muxton Lane

T&Wr has stated that it wasn't fully aware that the Parish has finally agreed to commit funding to this.

Now that funding has been committed it can commence the proposals which will require consultation and a legal process and the Highways Department will be asked to progress this. The timescale for implementation will depend on any objections received during the legal process.

The Clerk informed those present that he has been trying to contact T&Wr to clarify that this is with the Parish Council contributing £5,000 and enquire how much quicker it will be if £10,000 is contributed but, as yet, has had no reply.

“Motorcycle proof” gate on the bridle path that connects Muxton Lane with Marshbrook Way.

This matter was raised with Telford & Wrekin Council’s Public Rights of Way officer, who provided the following response:

So far as motor cycle barriers are concerned they would probably be an illegal obstruction on a bridleway. It is possible to line up a kissing gate that accommodates larger disability vehicles along with a horse step-over, but you would need the width on the route to get them in. I find that a lot of wheelchair and mobility vehicle users do find that gates, etc. – even though they are certified as EA compliant – are difficult to use so I tend to only install them if there are significant nuisance issues or other related H&S factors that outweigh the inconvenience.

The Clerk was asked to arrange a meeting with the Rights of Way Officer to investigate what options would be available to prevent motorcycles accessing the path that connects Muxton Lane with Marshbrook Way.

Bollards Thornton Park Avenue, Muxton and safety roundel signs for other local schools.

The Clerk informed those present that Councillor N Dugmore had received a quote for 181 posts but, as this was way in excess of the number of posts required, was continuing to get a reasonable quote for fewer bollards. The Clerk had not yet received a response regarding the roundels warning drivers of local schools and speed limit in school areas.

18/09/77 Future Projects

Councillors considered a request to contribute £17,000 from the Community Fund to make good repairs to part of Granville Country Park. Councillors were concerned that no list of work that was required had been provided nor quotes for this work. Councillors asked what financial contributions have been made by Telford & Wrekin Council and Shropshire Wildlife Trust to work required at Granville Country Park.

Resolved – to defer this item to Octobers council meeting for a report from Councillor N Dugmore, who is the Chairman of Granville Steering Committee as to what work is required at the Country Park. Quotes can then be obtained for this work.

18/09/78 Budget Planning

Councillors were requested to consider any projects for the next financial year to allow for the preparation of the draft budgets for 2019/2020 which are to be agreed at a future Council meeting. Councillors suggested the following:

A Parish Environment Team (PET)

Grants budget to include provision for pensioners Christmas vouchers

Provision of a budget for use by the Youth Council
A budget to employ a part time Project Officer
The Clerk was asked to keep this as a recurring item on the agenda for the forthcoming Council meetings.

18/09/79 Neighbourhood Plan

Each Councillor received a copy of a progress report on the Neighbourhood Plan from the consultant. Councillors requested that a separate Council meeting is called specifically to discuss the draft Evidence Review document prior to it being sent to Telford & Wrekin Council for its comments.

18/09/80 Consultation for strategy for Charging Electric Vehicles

Councillors considered a response to the consultation launched for strategy to deliver a Marches network for charging electric vehicles.

Resolved – that the Parish Council is supportive of the delivery of a network for charging vehicles and the Clerk is to respond in a positive way to the consultation on behalf of the Council.

18/09/81 Wrekin Housing Trust

Councillors received the following updates on Reviive, Wellington Road, Donnington and St Matthew's Road flats:

The Reviive building is still occupied and houses the commercial business team of Reviive as well as the commercial services team from the Trust. The rear area is being used for storage, but the front area is no longer in use and the operation is no longer open to the public.

The proposed development at St Matthew's Road flats is still at the stage where the Wrekin Housing Trust is waiting for the outcomes of the mining survey. This would appear to have been delayed quite a bit but shortly there should be some activity on the site to complete this work. There is a developer lined up and waiting for the outcome of the surveys and to start the build but of course between then and now is the need to obtain planning approval. It is expected that any demolition will not begin before April 2019.

18/09/82 Bus Shelter Wrekin Drive, Donnington.

Councillors discussed the lack of replacement bus shelter by Donnington Medical Centre, Wrekin Drive. Councillor V Rainsford will raise this matter at the Bus Users Group meeting in October.

18/09/83 Correspondence Received

The Chairman informed Councillors of the following correspondence as follows:

- Councillors are invited to attend the Annual General Meeting and Annual Public Meeting of Telford & Wrekin's Citizen Advice Bureau on Wednesday 31st October 2018 at Meeting Point House
- "Thank You" card from St John's Church for the grant recently awarded to help with its activity days.
- Councillors are invited to attend a service of celebration at St Matthew's Church, Donnington Wood on Sunday 23rd September 2018 commencing at 3pm. The Service will be led by the Bishop of Lichfield, the Rt Revd Dr Michael Igrave. 673

18/09/84 Agenda Items for the Next Council Meeting

Councillors requested that the following items be included for discussion on the agenda of the next Council meeting:

Christmas Festival

Civic Service to commemorate Armistice Day

Soldiers Bench for Muxton and creation of a War Memorial in Muxton.

18/09/85 Date of next meeting

The Chairman informed Councillors that the next Council Meeting will be held on Wednesday 10th October 2018 at St John's Church, Muxton commencing at 7pm.

The meeting closed at 2100hrs.

Signed:

Date: