

## DONNINGTON AND MUXTON PARISH COUNCIL

### Minutes of Staff and Personnel Committee Held at Turreff Hall on Tuesday 23<sup>rd</sup> October 2018

**Present:** Mrs L Dugmore, N Dugmore, Mrs R Gregory and J Thompson.

**Also present:** Ralph Morgan (Parish Council Clerk).

#### **SP18/10/01 Election of Chairman**

Nominations were requested for Chairman of the Staff and Personnel Committee.

Proposed by Councillor Mrs R Gregory, Seconded by Councillor N Dugmore that Councillor Mrs L Dugmore is nominated as Chairman for this Committee. No other nominations were received.

**Resolved** – that Councillor Mrs L Dugmore is elected Chairman of the Staff and Personnel Committee for this Parish Council for 2018/2019.

#### **SP18/10/02 Election of Vice-Chairman**

Nominations were requested for Vice-Chairman of the Staff and Personnel Committee.

Proposed by Councillor Mrs L Dugmore, Seconded by Councillor N Dugmore that Councillor Mrs R Gregory is nominated as Vice-Chairman for this Committee. No other nominations were received.

**Resolved** – that Councillor Mrs R Gregory is elected Vice-Chairman of the Staff and Personnel Committee for this Parish Council for 2018/2019.

#### **SP18/10/03 Apologies:** Councillor J Lavery

**Resolved** – that the apology is accepted.

#### **SP18/10/04 Declaration of Interests:** As per Register.

#### **SP18/10/05 Staffing**

Councillors considered employing a Community Events and Engagement Officer as per the proposed job description and salary scale provided. Councillors Mrs L Dugmore and N Dugmore stated that the Parish Council has previously cut back on staff to help reduce its liabilities and where certain events were concerned it could employ a professional events company to organise these events. Councillor Mrs R Gregory stated that there is a lack of activities in the area for children especially during the school holidays. It was agreed that the Parish Council could contribute to these activities and the Clerk was asked to approach Telford & Wrekin Council explaining what this Council wants to achieve and see if it is willing to help. The Clerk stated that the proposed post was not just to organise events but to assist in promoting this Council through social media and newsletters, help organise events, help with the management of the library, improve relationships with communities and external organisations and assist in applying for grants. Councillor J Thompson stated that it should be put on hold for the future.

**Resolved** – not to employ a Community Events and Engagement Officer and the Clerk is to include an item on the next Council meeting to discuss what this Parish Council wants to do regarding events/activities provision and what it wants to achieve.

The meeting closed at 1930hrs.

Signed:

Date: