

Donnington

An unusual request for a change of use of an industrial unit into an education centre with exotic animals at Bradley Road.

A proposed development of a waste transfer station at Granville Landfill Site.

Muxton

The ongoing development at Marshbrook Way and new development of 12 dwellings on land off Meadow Way by Bromford Housing.

Lilleshall

The resurfacing and kerbing of the car park outside Lilleshall Primary School by Shropshire Homes.

The Council's decisions regarding all applications can be found on its website www.ldmpc.org or can be obtained from the Clerk at the Parish Office.

Parish Council Assets

The assets held by the Parish Council are as follows:

Fixed Assets Estimated Value (£) as at March 2013

Turreff Hall	450,159.05
Cordingley Hall	763,684.97
Talbot Centre	49,507.12
Street Furniture:	29,739.36
24 x Bus Shelters, Benches, 653 x Street Lights	

Land

Land opposite Muxton Primary School, Marshbrook Way, Muxton

Brands Meadow Play area and woods, Muxton

Land to left of Muxton Primary School on Marshbrook Way, to the junction of Winchester Drive, Muxton.

Land to rear of Saltwell's Drive through to play area next to St John's Church, Saltwell's Drive, Muxton.

Land for allotments adjacent to 78 Wellington Road, Lilleshall.

Land for allotments at Donnington Recreation Ground.

There are, however, various covenants restricting the sale of the buildings and land and values given are as per Insurance policy.

Parish Councillors

Lilleshall Ward



Andrew Baker



Carol Baker



Pam Millard

Donnington Ward



Mark Bolam



Elizabeth A Clare



Brian H Green



Patricia A Green



Jim Lavery



Clive Mason

Muxton Ward



Veronica J Brown



Lisa M Dugmore



Nigel A Dugmore



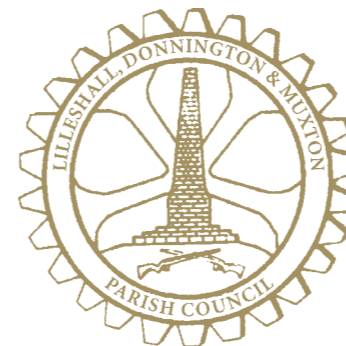
Jeremy Haigh



Adrian Lawrence



Phil Norton



Lilleshall, Donnington & Muxton Parish Council

Turreff Hall, Turreff Avenue, Donnington, Telford TF2 8HG
01952 608001

clerk@ldmpc.org www.ldmpc.org



Granville Canal Basin

Parish Personnel March 2012/2013

Clerk:	Ralph Morgan	Assistant Clerk:	Angela Jordan
Estate Manager:	Derek White	Caretaker:	Helen Whitehouse
All can be contacted at the Parish House in Turreff Hall, Turreff Avenue, Donnington.			
Telephone:	01952 608001	Email:	clerk@ldmpc.org
Website:	www.ldmpc.org		

The Parish Council website is proving to be a great success. All Agendas and Minutes of meetings are published together with a list of Councillors, activities for young and old and links into the history of Donnington, Lilleshall and Muxton.

Annual Report 2012 – 2013



Chairman's Report

I would first like to take this opportunity to thank Councillor Mark Bolam, who recently resigned, for his contributions to the Parish Council and congratulate and welcome his replacement Councillor Liam Mason who was recently elected at the bi-election on 18th April 2013. I would also like to thank Jessica Wilkes-Reading for the work carried out during her short term contract in the role of Youth Project Development Worker. I wish Mark and Jessica the very best for the future and look forward to working with Liam in the coming years.



The Parish Council Christmas Festival, held on the car park of The Parade, Donnington, was a great success and I would like to thank all those that contributed to the event.

Working in partnership with Telford & Wrekin Council and the Fair Share Trust, the Parish Council has managed to get the public toilets situated in Hawthorn Road, Donnington refurbished. The Parish Council agreed to contribute £5,000 and was successful in obtaining a grant of £5,000 from the Fair Share Trust toward the project. Telford and Wrekin Council agreed to pay the remaining costs.

With Cordingley Hall's current tenancy coming to an end the Parish Council started advertising for new tenants. After interviewing a number of candidates the Council agreed to award the tenancy to Casey's Venues. At the time of writing this the lease agreement is with the Council's solicitors and it is hoped that it will be signed in the near future.

It is unfortunate that September 2012 saw Donnington library cut its opening hours as a result of borough authority cut backs.

This Council has been extremely active in trying to get the development at Church Walk, Donnington completed. The area has become an eyesore and is open to acts of vandalism. All agencies are concerned about the condition of the site and are continuing to negotiate with the developer.

Due to concerns over speeding on Wellington Road, Muxton this Council recently agreed to support the use of mobile GATSO speed cameras. It is hoped that this will give drivers cause for concern and travel at the stated speed limit.

A bus shelter will soon be appearing outside the shops on Queen's Road, Donnington. A request was made to this Council and as a result Telford & Wrekin Council has agreed to install one at this location at no cost to the Parish Council.

I would like to thank all the Councillors, the Parish Clerk Ralph Morgan and all the staff, Angela (Assistant Clerk), Derek (Estate Manager) and Helen (Caretaker) for their support and hard work throughout the year

Office Opening Times

The Parish Council's Office will be open at the following times:

Monday	9am – 4pm
Tuesday	9am – 4pm
Wednesday	9am – 4pm
Thursday	9am – 1pm
Friday	9am – 3pm

The Parish Office is closed on weekends.

Staff & Personnel Committee

Committee Members: M Bolam, Mrs L M Dugmore, N Dugmore, J Lavery, A Lawrence, C Mason, P Norton.

Its membership consists of no more than seven members of the Council (Vice-Chair only included). This is to ensure that any redress against this committee will be dealt with on a non bias basis headed by the Chair of the Parish Council. Members are selected at the Annual General Meeting of the Parish Council.

Staff and Personnel Committee meetings are scheduled as and when the Clerk and Chair consider necessary, lasting no longer than two hours.

The Committee's objective is to ensure that any issues relating to the staff and personnel of this Parish Council are dealt with fairly and legally. Staff salaries will be discussed as and when necessary and any recommendations will be reported to and ratified at the next available full Council meeting.

The function of the Staff and Personnel Sub-Committee is to:

- Review recommendations for salary increases (with the Clerk for other staff) and make recommendations to full Council.*
- Manage any staff complaints, disputes or grievances and report their decision to full Council.*
- Oversee all aspects of the employment process from the initial investigation into whether a suggested position is in fact necessary through the formulation of a person and job specification, interviews, and finally to the offer of employment to the chosen individual after ratification by full Council.*
- Monitor and develop members of staff and review their training needs in relation to their posts.*
- Ensure matters relating to health, safety and welfare are reviewed regularly and that staff working environments adhere to Health and Safety in the workplace.*
- Consult on general staff matters.*

Planning Committee

Committee Members: Chair P Norton, Vice-Chair A Baker, Mrs C A Baker, B Green, A Lawrence, C Mason, Mrs E P Millard.



The Parish Council is a statutory consultant on planning applications. This means that it has the right and responsibility to give an opinion on all applications made to the Borough of Telford and Wrekin that occur within its parish boundaries.

Planning Committee meetings are scheduled as and when the Clerk and Chair of Planning consider necessary. It is left to their discretion whether or not to call a planning committee meeting when there are a large number of applications to consider. Otherwise the Clerk places planning applications on the agendas of the next available full Council meeting for discussion. This is to enable the Parish Council to respond within the time limit of two weeks given by the Borough Council. The Planning Committee met ten times during the year 1st April 2012 and 31st March 2013.

The Committee's objective is to make every effort to ensure that decisions on all planning matters and other matters referred to the committee balance the wishes of the applicants against the effect of the plan on other residents of the parish and the character of immediate surrounding areas whilst preserving conservation areas, Green belt and local amenities.

From April 2012 to March 2013 the Council received a total of 69 planning applications for discussion and comments, down 13 on last year. These were made up as follows:

Donnington 30 applications (down 14 from last year)
Lilleshall 15 applications (down 3 from last year)
Muxton 24 applications (up 4 from last year)

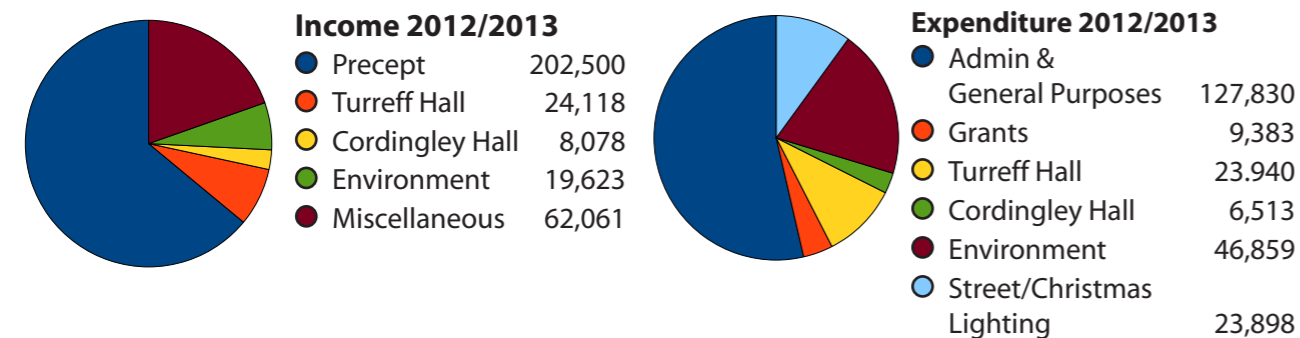
Whilst the majority of applications received were for single or two storey extensions to dwellings there were some applications of specific interest.

Parish Council Meetings 2013-14 (7pm unless specified)

2013		2014	
13 th May	Annual Parish Meeting	13 th January	Council Meeting
13 th May	Annual Council Meeting	3 rd February	Council Meeting (Muxton)
17 th June	Full Council (Accounts for Annual Return 2012/2013)	3 rd March	Council Meeting
15 th July	Council Meeting (Lilleshall Memorial Hall)	7 th April	Council Meeting
22 nd July	Council Meeting (Grant Awards)	12 th May	Annual Public Meeting
2 nd Sept.	Council Meeting	12 th May	7.30 Annual Council Meeting
7 th Oct.	Council Meeting		
4 th Nov.	Council Meeting		
18 th Nov.	Council Meeting (Grant Awards)		
2 nd Dec.	Council Meeting		

Finance

The Council's precept for 2012/2013 was set at £202,500 (an increase on the previous year). This meant a cost of £44.92, an increase of £1.31 on Band D equivalent houses within the Parish as part of the Council Tax. This figure was set according to the number of Band "D" properties in the parish which was given at 4507.70.



Grants totalling £9,383 were awarded to 18 groups and organisations that benefit the inhabitants within the Parish.

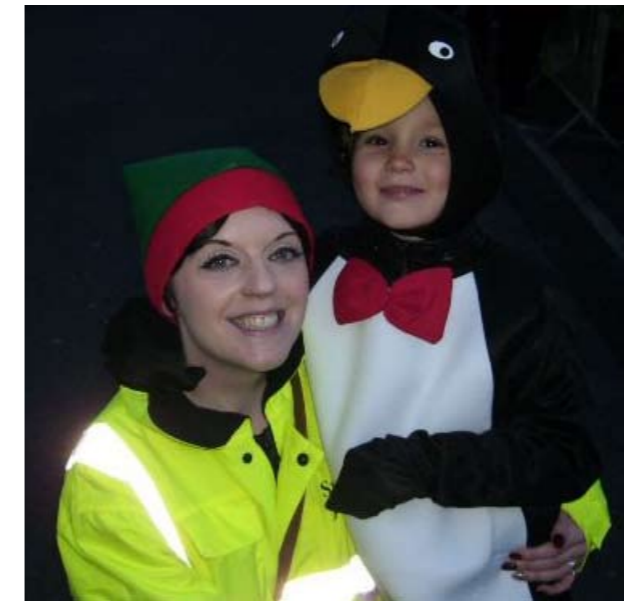
The Parish Council, working in partnership with Asda and the Wrekin Housing Trust, has again jointly sponsored the Donnington Police Beat Managers Vehicle.

The Parish Council has received its Annual Return for the year ended 2012 back from its Auditors, Mazars LLP based in Southampton which, once again, has been successfully signed off. Notices of when the accounts are available for inspection are displayed at the Parish Office and in the local press.

For the tenth year running the Council has provided vouchers at Christmas for the pensioners residing in the parish which continues to increase in popularity every year. Last Christmas (2012) 770 pensioners claimed their vouchers.

Annual Report 2012 - 2013

Christmas Festival 2012



The Parish Council's Christmas Festival to celebrate the switching on of the Christmas lights was held on Friday 23rd November 2012 on the car park of The Parade, Wrekin Drive, Donnington. It was a great success with marquees, face painting, dancers, stalls, and a Santa's grotto. There were also school choirs from Donnington Wood Infants and Junior Schools and music was provided by Hadley Steel Band and a disco. The Parish Council, through Councillor Mrs P A Green, raised £110 which went to Severn Hospice. The Parish Council would like to thank everyone that participated in, helped with its organisation and attended the event, making it the success it was.

Refurbishment of Donnington Toilets

Work to refurbish the public toilets on The Parade, Donnington commenced on 4th February 2013. The total cost of the project came in at around £22,000.



The refurbished toilets were officially opened on 25th March 2013. Money for the refurbishment came from the following sources:

£5,000 from Lilleshall, Donnington and Muxton Parish Council

£5,000 from the Donnington Fair Share Trust

£2,000 from the Ward Co-operative Fund. This is given to all T&Wr Borough Councillors (£1,000 each) to improve facilities within their wards. Councillors Mrs E A Clare and C Mason awarded theirs to help offset the costs of refurbishing the toilets.

£10,000 from Telford & Wrekin Council

Pensioners Vouchers

Christmas 2012 saw this Parish Council give out 770 £5 Christmas Vouchers to pensioners that were 65 years of age and over that reside within the parish.

Youth Project Development Worker

This Parish Council employed a Youth Project Development Worker on a short term contract for 2012/2013 whose aim was to establish a youth forum so that the voices of young people could be heard. The project worker also aimed to increase awareness of available activities and increase membership of those groups/organisations currently providing activities within the area. The position and activities were funded by the Fair Share Trust.

As we have now come to the end of the term of contract we should reflect on Jessica's achievements which are:

- Panel of 18 young people recruited
- Range of activities provided in partnership with Youth Service, Schools, voluntary groups and for panel members
- Positive links with local schools made
- Girls football starting in 2013
- Arts project exploring local history completed and works displayed in Turreff Hall
- Consultation carried out with children from local school
- 365 young people under 16 have benefited from this project
- Volunteer recruited
- Training courses attended by young people and volunteer

Events we have held/helped out at:

- Jubilee Street Party – June
- Team Building Day and Panel Selection - June
- 6 panel meetings – July - December
- Dfest - June
- Cinema Club in summer holidays – August & September
- Music workshop in summer holidays – August
- Football sessions over 4 weeks in summer holiday – August and September
- Street Dance sessions in September
- Fun day at lifelong learning centre – October
- Local history art project – October half term
- Christmas crafts – November and December
- Poppy Man sculpture for remembrance project
- Climbing wall at Wrockwardine Wood School - November
- Parish Council Christmas Festival - November
- Cadbury world trip - November
- Pantomime trip – December

The Parish Council would like thank Jessica for all her hard work and wish her all the very best for the future and in her new job.

Cordingley Hall

With Cordingley Hall's current tenancy coming to an end the Parish Council started advertising for new tenants. After interviewing a number of candidates the Council agreed to award the tenancy to Casey's Venues. At the time of writing this, the lease agreement is with the Council's solicitors and it is hoped that it will be signed in the near future.

Local Community Halls

Hall	Contact No.	Size	Facilities
Turreff Hall, Donnington	608001	Holds approx 100	Mobile Bar, Small Kitchen
Cordingley Hall, Donnington	608001	Holds approx 200	Bar, Stage and Kitchen
Lilleshall Memorial Hall	929852	Holds approx 100	Bar, Stage and Kitchen
St John's Church, Muxton	670033	Holds approx 150	Kitchen
Lilleshall Youth Centre	606105	Approx 50	Kitchenette
Silver Threads Club	07518		
Scout Hut, Donnington	496840	Approx 50	Small Kitchen
Donnington Methodist Church	273845	Approx 50	Small Kitchen
Donnington Methodist Church	812900	Holds approx 100	Small Kitchen
Sports and Social Club, Donnington	676648	Holds approx 120	Bar, Function Room

Grants

This Council was successful in obtaining an additional grant of £10,000 from the National Lottery Awards for All to add to the security fencing at the Lilleshall allotment site. The Council is keen to continue developing both the Lilleshall and Donnington sites over the coming years.

Grants totalling £9,382.87 were awarded to local groups and organisations by this Council during 2012/2013. The Council decided that, in future, applicants will only be able to apply for grants from this Council every two years.

Foundation Degree

September 2012 saw the Clerk pass the Foundation Degree in Community Engagement and Governance undertaken in conjunction with Gloucestershire University.

Bus Shelter

A bus shelter will soon be appearing outside the shops on Queen's Road, Donnington. A request was made to this Council and as a result Telford & Wrekin Council has agreed to install one at this location.

Parish Council Assets (details on back page)



Allotments



Tennis Courts